

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2022 TO 31 MARCH 2023

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2022 TO 31 MARCH 2023**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Medium Term Financial Strategy	Executive Board	17 November 2022
2	Determination of Council Tax Base 2023/24	Council	7 December 2022
3	Budget Development Proposals 2023/24 to 2025/26	Council	1 February 2023
4	Budget 2023/24	Council	8 March 2023
5	Award of Community Infection Prevention and Control Service	Executive Board	8 December 2022
6	Domiciliary Care - Contract Extension	Executive Board	8 December 2022
7	Resource Implications of the Adult Social Care Charging Reforms	Executive Board	19 January 2023
8	Children's Social Work Workforce Recruitment and Retention Package	Executive Board	17 November 2022
9	School Admission Arrangements 2024	Executive Board	19 January 2023
10	School Capital Programme 2023-24	Executive Board	19 January 2023

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Leader's Portfolio

Medium Term Financial Strategy	Executive Board 17 November 2022	To seek approval for the Council's Medium Term Financial Strategy for 2023/24 to 2025/26.	N/A	N/A	Ed Dawson 0151 511 7965 ed.dawson@halton.gov.uk
Determination of Council Tax Base 2023/24	Council 7 December 2022	To seek approval for the 2023/24 Council Tax base for the Borough.	N/A	N/A	Ed Dawson 0151 511 7965 ed.dawson@halton.gov.uk
Budget Development Proposals 2023/24 to 2025/26	Council 1 February 2023	To seek approval to the transformation programme and budget proposals covering the period 2023/24 to 2025/26.	N/A	N/A	Ed Dawson 0151 511 7986 ed.dawson@halton.gov.uk
Budget 2023/24	Council 8 March 2023	To seek approval for the Council's revenue budget, capital programme and council tax for 2023/24.	Chamber of Commerce	N/A	Ed Dawson 0151 511 7986 ed.dawson@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Health and Wellbeing Portfolio

Award of Community Infection Prevention and Control Service	Executive Board 8 December 2022	HBC Public Health Team jointly commission the provision of Community Infection, Prevention and Control Services with St Helens and Warrington Authorities, with St Helens providing the lead commissioning support. The service is currently provided by the 3 Borough's Infection Control Team hosted by St Helens CCG. The contract was due to be commission in April 2020, however the emergency measures have been used to provide an extension to the contract as a result of Covid. The service now needs retendering and a procurement process is being undertaken. The results of the	A full procurement process will be undertaken with a highest performing provider being awarded the contract.	Report of the procurement process and awards will be presented to the Board in due course.	Sarah Johnson Griffiths 0151 511 6737 sarah.johnson-griffiths@halton.gov.uk
---	------------------------------------	---	--	--	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		process will be available by December 2022 for a new provider to commence the contract from April 1 2023 with the agreement of the Executive Board (alongside the relevant approval of joint commissioning authorities).			

Adult Social Care Portfolio

Domiciliary Care - Contract Extension	Executive Board 8 December 2022	Decision to be taken by Executive Board – approval of one year available extension to existing contractual arrangements for the period 2 April 2023 – 1 April 2024. Note: Two one year extensions are available; 2 April 2023 – 1 April 2024 and 2 April 2024 – 1 April 2025.	The current Provider (Premier Care) has been consulted and has agreed (subject to Executive Board approval) to continue with a one year extension to the existing contractual agreement.	Contract for the Provision of Domiciliary Care and Personal Care Services, 1 April 2018 – 1 April 2023, Adult Social Care Quality Assurance Team, Runcorn Town Hall.	Damian Nolan Damian.nolan@halt.on.gov.uk 0151 511 8520
---------------------------------------	------------------------------------	--	--	--	---

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Resource Implications of the Adult Social Care Charging Reforms	Executive Board 19 January 2023	Allocation of funds to provide resources, staffing and IT infrastructure, to meet the increased demands placed on the local authority to comply with the Government funding reforms for adult social care. This includes personnel resource to fulfil additional Care Act social care needs assessments and associated financial assessments, and IT systems to record progression towards the Care Cap, amongst other new requirements.	None – legislative requirement. Any representations need to be made in writing to Sue Wallace-Bonner, Director of Adult Services, no later than 5 October 2022.	N/A	Sue Wallace-Bonner 0151 511 8825 Susan.wallace-bonner@halton.gov.uk

Children and Young People Portfolio

Children's Social Work Workforce Recruitment and Retention Package	Executive Board 17 November 2022	To agree payments to qualified social work staff as part of a recruitment and retention scheme that supports the Children's Services Improvement Plan,	Any person wishing to make representations should do so in writing to Milorad Vasic by 14 November 2022.	N/A	Milorad Vasic 0151 511 6004 milorad.vasic@halton.gov.uk
--	-------------------------------------	--	--	-----	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		stabilises the workforce, limits the reliance on agency staff and reduces staffing spend.			
School Admission Arrangements 2024	Executive Board 19 January 2023	To approve the Council's School Admissions Policy for the September 2024 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	Statutory consultation is undertaken for a 6 week period commencing no earlier than 1 October 2022 and must be completed by no later than 31 January 2023. Halton is consulting from 3 October 2022 to 11 November 2022. Consultation is undertaken via a comprehensive consultation document on the Council's website for parents and carers to access. The consultation is also issued to Chairs of Governors and Head Teachers of all Halton schools via the Strategic Director's Termly Report to	A report will be submitted to the Council's Executive Board seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes. All documentation will be attached as appendices to the Executive Board report.	Martin West 0151 511 7378 martin.west@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Governors. Neighbouring local authorities, academy schools and voluntary aided schools (who are their own admission authority) and the Diocesan authorities representing voluntary aided schools in Halton are also consulted.</p> <p>Any representations can only be made as part of the statutory consultation process.</p>		
School Capital Programme 2023-24	Executive Board 19 January 2023	To approve the proposed Capital Programme for works to be undertaken at a number of Halton schools/educational establishments during the 2023-24 financial year.	N/A	Schools Capital Funding Applications – DfE, can be viewed 2 nd Floor, Rutland House, Shopping City, Runcorn, WA7 2ES	Martin West 0151 511 7378 martin.west@halton.gov.uk

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Wharton

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
---------------------	--------------------------------	--	---	------------------------------------	-------------------------------------

Deputy Leader – Councillor Thompson
 Children and Young People Portfolio Holder – Councillor T McInerney
 Adult Social Care Portfolio Holder – Councillor J. Lowe
 Health and Wellbeing Portfolio Holder – Councillor Wright
 Community Safety Portfolio Holder – Councillor M. Lloyd Jones
 Environmental and Urban Renewal Portfolio Holder – Councillor Nelson
 Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan
 Climate Change Portfolio Holder – Councillor Harris